

Town Council Meeting

September 13, 2022

The Town Council of Victoria, Virginia met on September 13, 2022, in the Town Municipal building with the Honorable Allen D. Smith, Mayor, presiding: Councilmember's in attendance were Ronald Mattox, Johnnie Brame, James G. Elam, Jr., Christopher Garrett, Sandra Jones and Chris Gill. Also attending were Town Manager Rodney Newton, Treasurer Diane Harding, Town Clerk Vickie McDaniel, Police Chief Joel Manning and Assistant Fire Chief Grayson Townsend.

Mayor Smith called the meeting of the Town Council to order.

The invocation was given by Councilmember Brame followed by the Pledge of Allegiance to the American Flag.

Mayor Smith asked if there were any additions to the meeting. Councilmember Jones asked to speak about street signs and road repairs. Mayor Smith added Councilmember Jones as item 10 (b) under Informational Items. Town Manager Rodney Newton asked to request a Public Hearing at next month's council meeting. Mayor Smith added Mr. Newton as item 10(c) under Informational Items.

Mayor Smith asked if there were any Conflicts of Interest on matters being discussed on the agenda. There were none.

Motion was made by Councilmember Mattox and seconded by Councilmember Brame to accept the August 2022 regular meeting minutes as presented. Motion carried.

Motion was made by Councilmember Elam and seconded by Councilmember Jones to accept the Treasurer's report for August 2022. Motion carried.

Chief Joel Manning presented the Police Report. He stated they had a very busy month with 114 calls, eight citations and one arrest. Chief Manning advised Lt. Lawson is attending school one week out of the next three months on training for General Instructor, Firearms Instructor and Field Training Officer. Chief Manning stated they are currently working to have the two new P/T recruits enrolled in school. Also, we have four Lunenburg County Deputies assisting the town parttime during vacancies. Chief Manning also advised both F/T Police Officers attending the academy are continuing to do well. Mayor Smith commended Chief Manning for all their hard work. Town Manager Rodney Newton advised both Mr. Beagles and Mr. Behlers graduation date is Wednesday, December 14, 2022 in Lynchburg, VA. There were no further questions regarding the Police Report. Motion was made by Councilmember Brame and seconded by Councilmember Gill to accept the Police Report as presented. Motion carried.

Assistant Fire Chief Grayson Townsend presented the Fire Department Report. He stated they had 68 calls at Station 2 in Victoria and 94 calls at Station 7 in Kenbridge. Town Manager Rodney Newton advised they will be getting two new ambulances within the next 45 days. There were no questions regarding the Fire Department Report. Motion was made by Councilmember Mattox and seconded by Councilmember Brame to approve the Fire/Rescue Department report as presented. Motion carried.

Informational Items:

- a) Councilmember Elam advised Mr. Sid Smyth has agreed to join the Victoria Board of Zoning Appeals. Town Manager Rodney Newton advised they still need one more member to fill the board. Motion was made by Councilmember Elam and seconded by Councilmember Brame to approve Mr. Smyth to serve on the Board of Zoning Appeals. Motion carried.
- b) Councilmember Jones advised the street signs at 8th Street, 12th Street and W. Lunenburg are still down. Mr. Newton will look into this. Councilmember Jones inquired about road repairs at Lincoln and 12th Street. Mr. Newton advised it's probably going to need to be asphalt. He has spoken with Kevin Ashworth, Public Works Supervisor about this and its going to take some pipe and drainage work beforehand. Also, Councilmember Jones asked could the handicap parking spaces at the park be repainted.

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- c) Mr. Newton requested a Public Hearing for the property at 422 Court Street. He advised we have a pending offer. Motion was made by Councilmember Elam and seconded by Councilmember Garrett to approve the Public Hearing for 422 Court Street at the October council meeting. Motion carried.

Town Manager Update:

- a) Mr. Newton advised we are still two to three months away from the installation of the flow meter at the water plant. Mr. Newton and Phil Pegram, Water Supervisor have been monitoring a problem since Friday, September 9th whereby it's taking three to four hours a day longer right now to fill the prison. They are trying to rule out some things and locate the issue.
- b) Mr. Newton advised we have installed approximately 50% of the new water meters and transmitters. Mr. Kevin Ashworth advised Mr. Newton his goal was to have all installed by the end of November 2022. Once everything is installed and integration with FMS, meter readings will be done on the first of each month.
- c) Mr. Newton updated council on the sewer project. He received the contract from B&B Consultants for the engineering work. Mr. Newton gave the following breakdown:
- | | |
|---------------------------------|---------------------|
| • West Pump station engineering | \$85,778.00 |
| • Project representative | 50,000.00 |
| • Design/lay-out of force main | 60,000.00 |
| • Closure plan for west plant | <u>15,000.00</u> |
| Total | \$210,778.00 |

Mr. Newton advised staking for the force main will be starting soon and plans to be completed by late fall. Mr. Newton requested a motion to sign the contract with B&B Consultants. Motion was made by Councilmember Garret and seconded by Councilmember Gill to move forward with B&B Consultants contract on the sewer project. Motion carried.

Mr. Newton also advised the mechanical bar screen at the plant has been removed and shipped to be rebuilt. This will take several months.

- d) Mr. Newton advised the water tanks were inspected last month. The ground tank was rated at a satisfactory condition. The elevated tank was rated the same but did notice the upper shell wall has a small leak. Mr. Newton stated it will have its five-year cleaning and inspection within the next few months so the leak will try to be repaired while it's out of service.
- e) Mr. Newton provided council with the upcoming Freedom of Information Act (FIOA) training sponsored by CRC. This is a required training for all public officials.
- f) Mr. Newton advised we have received all the trash carts. They are in the process of putting them together. Mr. Newton stated he has not heard any news on the trash truck recently but expecting delivery soon.
- g) Mr. Newton reminded council of Music in the Park Friday night, September 16th with the Feature Attraction Band and Autumn Days on Saturday, October 8th.

With no further business to discuss, Mayor Smith adjourned the meeting.

Vickie McDaniel, Clerk

Allen D. Smith, Mayor

Approved October 11, 2022

Rodney Newton, Town Manager